

# College Contacts

**Street Address:** 1431 Sturt Street Ballarat Vic 3350  
**Postal Address:** Locked Bag 31 Ballarat Vic 3350

**Phone:** (03) 5331 1688  
**Facsimile:** (03) 5331 8150

**Email:** [info@stpats.vic.edu.au](mailto:info@stpats.vic.edu.au)  
**Web Site:** [www.stpats.vic.edu.au](http://www.stpats.vic.edu.au)

## College Office Hours

8:15am – 4:45pm

## Library Hours

During Term

8:00am – 4:50pm

<b>Headmaster</b>	Dr Peter Casey
<b>Board Chairman</b>	Mr Dennis Foley
<b>Deputy Headmaster – Teaching &amp; Learning</b>	Mr Stephen Hill
<b>Deputy Headmaster – Wellbeing</b>	Mr Chris Caldow
<b>Business Manager</b>	Mrs Shirley Walters
<b>Director of Community Development</b>	Mr Mark Waddington

<b>Head of Senior School</b>	Mr Michael Busscher
<b>Head of Middle School</b>	Mr Terry Blizzard
<b>Head of Junior School</b>	Mr John Richards

<b>Director of Administration &amp; Professional Learning</b>	Ms Elizabeth Till
<b>Director of Mission</b>	Mr Joe Doolan
<b>Director of Kelty Resource Centre</b>	Mrs Sara Taylor
<b>Director of Sport</b>	Mr Chris Gleeson
<b>Director of Performing Arts</b>	Mrs Kathleen Plastow

## College Auxiliaries

Parents & Friends Association:	President:	Mr Bernard Wilson	(03) 5341 2662
Old Collegians' Association:	President:	Mr John Richards	(03) 5335 7587
Rowing Club:	President:	Mr Steven Howard	(03) 5341 3738
Friends of Music:	President:	Ms Sharon Fahey	(03) 5331 2981

# St Patrick's College Expectations

1. Students are to attend regularly, be on time for classes and be properly prepared.
2. Students are to contribute to a conducive and effective learning environment in the classroom by following instructions and obeying classroom rules.
3. Students are to contribute to a welcoming, caring and supportive environment by showing consideration for each other and ensuring that their words and actions cause no harm or offence to others.
4. Students are expected to strive for personal excellence in all areas of College life. All College staff will do their utmost to foster a learning environment that enables students to pursue and achieve excellence.
5. Students are to contribute to a safe, orderly environment by moving and acting in a way that is not disruptive or unsafe to themselves or others. The school strictly enforces a 'hands off' policy between students in recognition that every student has the right to feel safe at all times within the College.
6. Students are to contribute to a secure, clean and pleasant environment by acting in ways which look after their own, other peoples' and College property. Students are to contribute positively to the health and hygiene of the school surround and wider community in a manner that is consistent with the importance of preserving and maintaining the natural environment.
7. Students are to take pride in their College by wearing the uniform correctly and acting in a way that reflects well on themselves, their families and the school.

# Pastoral Care

*“The Pastoral Care Policy of St Patrick's College is based on the necessity of care for others as demonstrated in the life of Jesus”. –Excerpt from the Pastoral Care Policy*

Pastoral Care permeates the total climate of relationships within the Catholic School. It has the individual as its focus and reflects the support, the encouragement and the tender care shown and experienced in gospel-based communities. – *“Pastoral Care in Catholic Schools” CEO*

St Patrick's College provides an environment that integrates the Gospel values of love, faith, honesty, integrity, service and justice with daily living and learning. It provides a structure where teachers and other professionals are responsible for the emotional and spiritual wellbeing of individual students and where strong relationships are established between teachers and students and their families. Furthermore the caring philosophy is reflected through all major sections of the school such as careers advisor, counselling, learning enhancement and an extensive horizontal pastoral care structure incorporating Heads of School and Year levels and the Homeroom teacher. This philosophy is also deeply ingrained in discipline and the curriculum, especially Religious Education.

## **Pastoral Group Tutors**

Each student is assigned to a Pastoral Group within his year level in Years 7-9 and in a Senior School vertical Pastoral Group for Years 10-12. In Junior and Middle School the Pastoral Tutor will teach this class for at least one academic subject plus Religious Education. In Junior School the Pastoral Tutor teaches the class for several subjects thus assisting in the transition from primary to secondary school.

The pastoral Tutor undertakes a role which is primarily a pastoral one where they endeavour to maximise opportunities for the development of students in the Home Room. The pastoral care system is overseen by the Director of Pastoral Care who liaises closely with Homeroom and other teachers to ensure that all students feel supported in all aspects of College life. The Pastoral Tutor is the first point of contact regarding any concerns about a student and should normally be seen before the Year Coordinator, Head of School or Deputy Headmaster.

## **Student Welfare**

Student Welfare has as its primary function the support of students within the school. The programme is administered by the Director of Pastoral Care and is constantly being reviewed and updated to best meet the needs of students and their families. The student welfare officers are available to students for confidential and personal support when required, and act as a resource for parents, providing information and facilitating contact with community and government agencies. An extensive list of agencies is available to which students may be referred. All new students are interviewed upon arrival and are made aware of the support facilities available.

# Enrolment Guidelines

## The Guiding Principles

*St Patrick's College is a Catholic Boys School conducted by the Christian Brothers since 1893 for boys from Ballarat and environs, and for residential students from all over Victoria, southern New South Wales, and beyond.*

***“St Patrick's College: Excellence in education for all boys in a nurturing Catholic community in the spirit of Edmund Rice”.***

**(From the Vision Statement of St Patrick's College, 2006-2010)**

Whilst St Patrick's College is a Catholic school it embraces all boys and their families who are committed to living out the Gospel values and make a commitment to respect the Catholic philosophy of the College. A significant number of the College's students are from non-Catholic families and enjoy full participation in the life of St Patrick's College.

## Conditions For Admission

- \* The prospective student and his parents are required to respect the values underlying the Catholic philosophy of education.
- \* The student undertakes to participate in the faith practices and observances of the College. The parents undertake to support the College in its programme of religious and spiritual formation.
- \* When accepting a place at the College, the prospective student and his parents accept the obligation that the student will abide by the College rules and standards of conduct and behaviour as they are at the time of appointment and as they evolve overtime.
- \* Upon confirmation of enrolment, the student and his parents become members of the St Patrick's College community. It is understood that the acceptance of enrolment implies an undertaking on the part of the student, with the support of his parents, to participate fully in all College activities as required of him.
- \* Those accepted for Temporary enrolment, for example exchange students and their sponsors, are bound by the same conditions as all other students, insofar as this is not an unreasonable demand.
- \* Continuing enrolment depends upon the student and his parents abiding by the original conditions for admission.

# The Process of Enrolment

## Criteria For Acceptance Of Enrolment

- \* The Headmaster of St Patrick's College determines enrolments for the College, based upon the conditions and criteria stated in this document.
- \* The normal year for entry into the College is Year 7. Enrolment may occur in subsequent years if places are available.
- \* The student must have a genuine and personal desire to be at St Patrick's College and to be involved in the life of the College.
- \* The degree of faith commitment of the student's parents or legal guardians is given serious consideration by the Headmaster of St Patrick's College.

## Categories of Enrolment

In admitting students to the College, preference will be given to categories of students in the following order:

- 1 Siblings of boys and sons of old boys who have attended St Patrick's College.
- 2 Baptised Catholics from Catholic schools
- 3 Baptised Catholics from rural Government schools (where there is no closer Catholic school to their place of residence)
- 4 Boys baptised in an Orthodox tradition
- 5 Non-Catholics from Catholic schools
- 6 Baptised Catholics from any other schools
- 7 Non-Catholics from any other schools

No student will be excluded because of his parents' inability to pay tuition fees. (Enrolment Guidelines for Victorian Catholic Schools, Catholic Education Commission of Victoria). It is an obligation binding on parent(s) or legal guardian(s) who believe that they may be unable to pay the fees in full, that they discuss this with the Headmaster when applying for enrolment if it is known at that time, and at any other time after enrolment if such a situation arises.

# Enrolment Procedures and Timelines

## ENTRY TO YEAR 7 2010

The Principals of St Patrick's College and Damascus College work collaboratively, within the guidelines of their respective enrolment policies, in order that Catholic Secondary Education may be made available to as many boys as possible each year in Ballarat. Ideally application should be made to one school only, unless there is genuine uncertainty about which of the two Colleges is preferred. Application forms are available from the Development Office or can be downloaded from the College web site.

### **Important Dates**

An **Information Evening** will be held at St Patrick's College on *Tuesday February 17, 2009 from 7:30pm*. An interactive presentation is conducted by the Headmaster, teachers and students to provide prospective families with valuable insights into the operation of the College and the major issues associated with the transition of students from primary to secondary education. Teachers and students will be available to conduct school tours and to answer questions from parents and students relating to enrolment and all aspects of College life.

The closing date for Year 7 2010 enrolment is **Friday March 20, 2009**. All submitted Application Forms must be accompanied by a \$200 enrolment fee. Interviews for 2009 places will not be arranged until the enrolment fee is paid. If the student is not enrolled at the College, \$150 of the enrolment fee will be refunded.

While applications will continue to be taken after that date, applicants could be disadvantaged should the number of applicants exceed the number of positions available.

As part of their formal application, the student and his parents or guardians are required to sign their acceptance of the terms of enrolment as stated on the application form.

All applicants and their parents are interviewed by the College Staff in Term One, 2009 and are conducted on the following dates:

<b>Saturday March 28:</b>	<b>8 am till 12 noon</b>
<b>Tuesday March 31:</b>	<b>5 pm-9 pm</b>
<b>Wednesday April 1:</b>	<b>5 pm-9 pm</b>

Families will be contacted shortly after the close of enrolments to identify a date and time that is most convenient for the interview.

The results of all applications will be placed in the mail by **Friday April 3, 2009**.

An all-day **Orientation Day for all 2009 Year 7 students** will be held at the College on **Tuesday December 1, 2009**.

## **YEARS 8 TO 12 ENTRY 2009/2010**

Application for enrolment into Years 8–12 can be lodged at any time during the College year. However parents should be aware that enrolments later in the year could be difficult if the number of enrolment applications exceeds the number of places available for a particular year level. Enrolment forms should be accompanied by a copy of the student's most recent school report, evidence of sacraments undertaken and details of a senior contact person at the student's current school. To be processed the enrolment form must be accompanied by a \$200 enrolment fee. \$150 of the enrolment fee will be refunded if the student is not accepted for enrolment.

Interviews for Years 8 to 12 will be scheduled at a time most convenient for the family and will be conducted by a member of the College enrolment team. Parents will be notified of the status of the enrolment application within four weeks of the interview.

# Uniform

All items of uniform are available from the College Uniform Centre on the school premises. The Uniform Centre has both new and second hand uniforms.

The uniform consists of:

- Navy-blue suit
- Navy blue shorts (Term 1 and 4 only)
- White shirt
- SPC tie
- College Pullover
- College Hat
- Regulation leather, black lace-up shoes

## Regulations

- \* In wet weather students may wear the College Spray Jacket
- \* The suit coat is the outer garment which should be worn to and from school on all days unless specified (e.g. extremely hot weather).
- \* The suit coat will be required for school assembly and other special occasions.
- \* The pullover may not be worn as the outer garment, when travelling to and from school.
- \* Blue uniform shorts, with College socks, are permitted.
- \* White T-shirts or singlets that are not coloured or printed may be worn under the shirt.
- \* All articles of clothing are to be clearly marked with the owners name.

## Year 12 Jumper and Tie

- \* Year 12 students have the opportunity to purchase a Year 12 jumper and tie.

## PHYSICAL EDUCATION

- \* House polo shirt, blue S.P.C shorts, S.P.C. football socks or white socks, Gym or track shoes. S.P.C Junior football jumper and/or S.P.C Rugby top.

## **UNIFORM CENTRE**

### **Hours of Operation:**

Tuesdays 12:00pm – 4:00pm

Thursdays 12:00pm – 4:00pm

For more information please phone Annette on 5333 7486 or the College on 5331 1688

# College Fees

Tuition and boarding fees are charged annually in February. The comprehensive tuition fee includes items such as most classroom teaching requirements, Years 7 to 12 Retreats and the Years 7 to 9 Camps. Also included is 24 - hour student accident insurance. Excluded are items or services provided by the College for individual students (for example, newspapers, musical instrument hire, optional sportswear and special creative arts or technology supplies) that are charged for at various times during the year.

The first fee statement is issued in February with the annual charges shown. To assist families with cash flow the total owing may be paid in full or by ten monthly instalments. Monthly statements are issued by the College. St Patrick's College has the facility to accept an authority to debit your bank account either fortnightly or monthly. No charge is made for this service. Please contact the College Accountant to make arrangements.

There is an automatic family discount on Tuition fees only, of 10% for two brothers and 25% for three or more brothers. Fees are set at the commencement of each school year but may increase at the Board's discretion in line with increases in the Consumer Price Index (CPI) or other variables relating to the operation of the College.

## **Fee Concessions**

No student will be excluded because of his parents' inability to pay tuition fees. It is an obligation binding on parent(s) or legal guardian(s) who believe that they may be unable to pay the fees in full, that they discuss this with the Headmaster when applying for enrolment if it is known at that time. If such a situation arises after enrolment they should discuss it with the Bursar. Concessional fees are available for families on low incomes. Application forms are available from the Finance Office. All information supplied in connection with the application will be treated in confidence.

## **Departure without Notice**

Parents are reminded that early notification of a student withdrawing during the school year is required. If four weeks notice of withdrawal is not given a '*departure without notice*' payment of four weeks fees will be charged. This payment could be waived or varied at the discretion of the Headmaster.

## **Re-enrolment**

Once parent/s have committed to the re-enrolment of their son for the following year a charge of \$200 will be made if the enrolment does not proceed.

## Fee Collection Procedures

- Monthly statements are issued. It is the obligation and responsibility of parents to contact the College if payments cannot be made by the due date.
- If three or more instalments are overdue a 'Final Notice' from our collection agency will be issued. The 'Final Notice' allows seven days for payment or a firm arrangement to be made before incurring additional costs. Final notices will NOT be issued to parents who have special payment arrangements.
- Once the seven days expires, the collection agency takes responsibility for the collection of the outstanding amount.

### Building Contribution Levy

In 2003 the College introduced a compulsory Building Contribution Levy. In 2008 this levy will be \$508 per family. This levy is to assist the College in implementing a Building Master Plan that will provide first class teaching and learning facilities for all students. In 2004 the first of the College's new facilities was made available to students with the opening of the Wilding Senior School in April, 2004. The College has completed the re-development of the Miller Wing science and technology facilities and is currently constructing the Main Oval Pavilion.

Traditionally families have made a \$200 per annum Building Fund donation. Families wishing to contribute to the implementation of the Building Master Plan **above** the Building Contribution Levy may do so and will receive a tax-deductible receipt for such donations. Please indicate on the initial fee statement if you would like to make a tax-deductible donation to the Building Master Plan.

Annual Fees and Charges – 2009		
<b>Enrolment Fee</b>		\$200
		<b>Annually</b>
<b>Tuition Fees</b>	Years 7 and 8	\$3,386
	Years 9 and 10	\$3,773
	Year 11	\$4,033
	Year 12	\$4,166
<b>Capital Fee per Family</b>		\$508
<b>Boarding Fees (in addition to tuition fees)</b>	Years 9-12 Full time	\$14,990
	Years 9-12 Weekly	\$12,770
<b>Shamrock Association Fee</b>		\$500
<b>Overseas Students</b>		Additional \$10,130
<b>Boarding Deposit</b>	\$750 - \$550 which is credited to the first month's account	

*\*Please note - \$110 of the enrolment fee covers Life membership of the Old Collegians Association and will be refunded if enrolment does not proceed. \$50 is an administration fee and \$40 covers diagnostic testing services for all new students.*

### Overseas Students

Overseas students, in accordance with Commonwealth Government regulation, are charged an additional fee, which represents the government grants applicable to Australian Resident students and other administrative and infrastructure charges. In 2009 this fee is \$10,130.

# Curriculum

Religious Education is the most important element of the Curriculum. This reflects the distinctively Catholic nature of the school and the Mission Statement that affirms, "We believe that Religious Education has, and must retain, the primary curriculum position." Therefore it is taught at all year levels and underpins the manner in which all subjects are delivered.

The College was restructured in 2003 into Junior (Years 7 and 8), Middle (Year 9) and Senior (Years 10-12) schools. The restructure has been done upon strong educational grounds and will provide students with teaching and learning experiences and opportunities that are consistent with their level of development. The structure will challenge each student to pursue and achieve excellence in a range of exciting curricular and co-curricular areas.

## **Junior School**

A broad and comprehensive curriculum is emphasised in Years 7 & 8. The Junior School structure is also designed to enable students to make an effective and enjoyable transition into secondary school. The music program, creative and manual arts, language education and physical education combine with a focus on key literacy and numeracy skills. The Learning Enhancement Department assists in developing an understanding of the individual's strengths and weaknesses. Programs can be adapted to cater for individual needs.

## **Middle School**

A research indicates that in Year 9 boys are faced with a range of challenges that could impact upon their performance at school. The aim of the Year 9 programme is to engage students in a range of educational experiences that will ensure they remain focused upon their schooling. Research highlights that at this stage of the learning journey, boys need practically focussed activities that provide them with challenges and effectively link up different parts of the curriculum. Students in the Middle School will continue to build numeracy and literacy skills whilst being involved in an exciting range of experiential learning experiences. In Year 9 there is a strong focus on physical activity, outdoor education and fun!

## **Senior School**

The College has adopted the VCE curriculum in Years 10-12. The structure of the Senior School enables students to undertake VCE Units in Year 10, opening up a wider range of subject choices for students as well as allowing students to study additional units at VCE level. The structure of the Senior School encourages students to take greater accountability for their own learning and prepares them for the challenges associated with learning beyond the secondary school environment.

School - assessed tasks and criterion based assessment encourage students to accept a degree of accountability for their own organisational skills while maintaining expectations of excellence.

# St Patrick's College Curriculum

## Subjects offered in 2009 are:

**Year 7** Religious Education, Visual Arts, Technology, Drama, English, French, Studies of Society and Environment, Mathematics, Band, Music (Instrumental & Theory), Health and Physical Education, Science, Japanese.

**Year 8** Religious Education, Visual Arts, Technology, Drama, English, Food Technology, French, Japanese, SOSE, Mathematics, Music (Instrumental & Theory), Health and Physical Education, Science, Electronics, Printmaking.

**Year 9** Core Subjects: Religious Education, English, Commerce, History, Life Education, Mathematics, Science, Health and Physical Education.

Elective Subjects: (3 per semester): Art, Computer Studies, Drama and Social Justice, French, Japanese, Geography, Visual Communications, Music (Instrumental & Theory), Food Technology, Design Wood, Design Metal, Electronics.

*Students in Year 9 participate in one major outdoor experience per term as part of the integrated curriculum.*

**Year 10** **Core Subjects:** Religious Education, Information Technology, English, Mathematics, Sport Education.

**Elective Subjects:** (3 per semester): Art, Asian History, Australian History, Social Justice through Drama, Food Technology, French, Japanese, Geography, Visual Communications, Music (Instrumental & Theory), Physical Education, Media Studies, Design Wood, Design Metal, Electronics, Health Education and Careers Education.

**Year 10 Science** - at least one semester of Science must be completed. Students choose from Biology, Chemistry, Physics or Environmental Science (each is one Semester long).

Year 10 students may elect to study VCE Units 1 and 2, upon consultation with the Year 10 Coordinator and/or Director of Studies.

*Students participate in one major outdoor education/leadership experience as part of the Year 10 curriculum.*

# VCE Units

## Units 1 and 2

Accounting  
Art  
Biology  
Chemistry  
Design and Technology  
Drama  
Economics  
English (Compulsory)  
Food Technology  
General Mathematics  
History  
Information Technology  
Legal Studies  
LOTE: French, Japanese  
Mathematics Methods  
Media Studies  
Music Performance  
Outdoor Education  
Physical Education  
Physics  
Systems and Technology  
VET Programs  
    *Sport and Recreation*  
    *Hospitality*  
    *Automotive*  
Visual Communication & Design

## Units 3 and 4

Accounting  
Art  
Biology  
Business Management  
Chemistry  
Design and Technology  
Drama  
Economics  
English / English Literature (Compulsory)  
Food Technology  
Geography  
History (Australian)  
Information Technology: Information  
    Processing and Management  
Legal Studies  
LOTE: French/Japanese  
Further Mathematics  
Mathematical Methods  
Specialist Mathematics  
Media Studies  
Music Performance (Solo)  
Outdoor Education  
Physical Education  
Physics  
Systems and Technology  
VET Programs  
Visual Communication & Design  
Religion and Society  
Texts and Traditions

# Sport

Sporting opportunities are plentiful at St Patrick's College. Students are provided with an opportunity to represent the College in a wide range of sporting activities available in each of the four terms. The College participates in Ballarat Associated Schools (BAS) competition in the following school terms:

- Term 1:** Cricket, tennis, croquet, lawn bowls, volleyball, swimming and rowing.  
**Term 2:** Football, soccer, senior hockey, senior basketball and badminton  
**Term 3:** Football, intermediate hockey, junior and intermediate basketball, junior baseball, table tennis, squash, racquetball and cross-country.  
**Term 4:** First XI Cricket, golf, junior hockey, touch rugby and rowing.

Please view the sports curriculum by going to the St Patrick's College website [www.stpats.vic.edu.au](http://www.stpats.vic.edu.au)

The College also has a very successful gymnastics club that trains and competes throughout the year.

## House Sport

The College organises three competitions as House Competitions: Swimming, Athletics and Cross – Country running. The House system enables students to compete in a wide variety of sports and strongly complements the College's inter school sporting programmes.

## Physical Education

Physical Education is a compulsory study in Years 7-9. During these years students participate in 150 minutes of Health and PE per week. The programme endeavours to provide each student with a positive experience in a wide range of activities, a weekly contribution to their physical fitness, a chance to develop positive attitudes towards regular physical activity, the development of basic skills such as hitting, throwing and catching as well as fundamentals of PE such as swimming and gymnastics.

Physical Education is also offered as an elective subject in Years 10–12. Year 10 students experience 100 minutes per week of Sport Education. During this time students participate in both recreational and sporting pursuits with an emphasis on teams. Students take on the roles of player, coach, umpire and administrator under the SEPEP approach to curriculum.

In Health Education students focus on the following topics: Year 7 – Healthy Living, Year 8 – Adolescence and Year 9 – Drug Education.

# Music and Performing Arts

Music is a compulsory subject for all Year 7 students, and is offered at Year 8 as part of a choice between music, band and drama. Music is an elective subject in Years 9 – 12.

Basic keyboard skills, the theory of music and music appreciation are incorporated into the music programme, with the main emphasis in earlier years on understanding and developing a technical and largely theoretical framework. Students are expected to develop an ability to read music fluently.

Band is a compulsory study for all students in Year 7 and provides the opportunity to learn a concert band instrument. Basic technique, music theory, solo playing, working as a member of an ensemble and other skills associated with instrumental playing are covered.

The College also runs an extensive co-curricular music programme, with students able to join a variety of bands including the senior and junior band, stage band and concert band. These bands compete in competitions such as the Royal South Street Festival and Geelong Estedfodd. Students also perform at a variety of school and community based events.

Every second year members of bands are able to go on a major trip which involves a series of performances and social activities. In 2004 the College band toured Sydney playing at schools, shopping centres and community centres. Band members also took in the tourist sites and were given free time to participate in a range of other activities. Planning has already commenced for the 2006 trip to New Zealand.

## **Drama**

Drama is a compulsory subject in Year 7. Confidence and co-operation are fostered from which individual and group performances are developed. In Year 8, students are able to choose one semester of drama and for two periods a week, students work together to stage a major production. In Years 9 and 10 drama is studied over three periods a week with a focus on developing dramatic and stagecraft skills. Units 1 – 4 of VCE Drama are offered to all students.

Co-curricular involvement in drama for students at every level is staged. The College has an annual joint production with Loreto College as well as a number of performances involving only St Patrick's College students. Recent performances have included, 'The Importance of Being Earnest', 'The Crucible', 'A Man For All Seasons', 'A Streetcar Named Desire,' 'Away' and 'Carrie's War'. The College enters the Schools' Shakespeare Festival each year and has won the State Finals Duologue Section three times in recent years.

The College's Performing Arts programme is also supported by an extensive involvement with Public Speaking Competitions. All St Patrick's College students are actively encouraged to develop skills in the important area of public speaking via curricular and co-curricular activities. Students compete in number of state and national level debating and public speaking competitions and have an outstanding record of success.