



# Parent Code of Conduct

## Context

St Patrick's College is a Catholic day and boarding school for boys in the Edmund Rice tradition, established in 1893. St Patrick's College is committed to providing a caring, supportive, and safe environment where every student has a place, a voice and their story is known. Edmund Rice Education Australia is committed to providing safe and supportive environments where all children and young people entrusted to our care are affirmed in their dignity and worth as a person.

## Background

Edmund Rice Education Australia – Victorian Schools Limited (EREA-VSL), as St Patrick's College's governing authority, sets the policy framework for all EREA-VSL schools. These policies have been contextualised for St Patrick's College's particular school environment so that our policies reflect the needs of our students\*.

\*Student includes any person enrolled in the College, either as a day pupil or as a boarder.

## Introduction

At St Patrick's College Ballarat, we are committed to nurturing respectful relationships and active partnerships with you as parents. We believe that our students' learning journeys are enriched through positive and reciprocal home and school relationships.

As parents, you act as one of the most influential role models in your child's life. We therefore seek your support in promoting and upholding the core values of the school community and its culture of respectful relationships.

This Code of Conduct is intended to guide you in your dealings with staff, other parents, students and the wider school community. It articulates the school's key expectations of both staff and parents regarding respectful relationships and behaviours. It also specifies the school's position regarding unacceptable behaviours that breach our culture of respect.

This Code of Conduct is to be read in conjunction with the school's:

- Enrolment Policy;
- Terms and Conditions of Enrolment;
- Grievance Procedure;
- Child Safety Policy;
- EREA Code of Conduct.

## Our Culture of Respectful Relationships

Among students, staff and parents we strive to develop the following:

- a respect for the innate dignity and worth of every person;
- an ability to understand the situation of others;
- a cooperative attitude in working with others;
- open, positive and honest communication;
- the ability to work respectfully with other people;
- trusting relationships;
- responsible actions.

In promoting and upholding this culture, we expect that parents will:

- support the school's Catholic ethos, traditions and practices;
- support the school in its efforts to maintain a positive teaching and learning environment;
- understand the importance of healthy parent/teacher/child relationships and strive to build the relationships;
- adhere to the school's policies, as outlined on the school website;
- treat staff and other parents with respect and courtesy.

In promoting and upholding this culture, we expect that staff will:

- communicate with you regularly regarding your child's learning, development and wellbeing;
- provide opportunities for involvement in your child's learning;
- maintain confidentiality over sensitive issues;
- relate with and respond to you in a respectful and professional manner;
- ensure a timely response to any concerns raised by you.

## Raising Concerns and Resolving Conflict

*(Refer also to our Complaints Policy)*

In raising concerns on behalf of your child, or making a complaint about the school's practices or treatment of your child, **we expect that you will:**

- listen to your child, but remember that a different 'reality' may exist elsewhere;
- observe the school's stated procedures for raising and resolving a grievance/complaint;
- follow specified protocol for communication with staff members, including making appointments at a mutually convenient time and communicating your concerns in a constructive manner;
- refrain from approaching another child while in the care of the school to discuss or chastise them because of actions towards your child. Refer the matter directly to your child's teacher for follow-up and investigation by the school.

In responding to your concerns or a complaint, **we expect that staff will:**

- observe confidentiality and a respect for sensitive issues;
- ensure your views and opinions are heard and understood;
- communicate and respond in ways that are constructive, fair and respectful;
- ensure a timely response to your concerns/complaint;
- strive for resolutions and outcomes that are satisfactory to all parties.

### **Staff Safety and Wellbeing**

The school places high value and priority on maintaining a safe and respectful working environment for our staff; everyone has a right to feel safe. We regard certain behaviours as harmful and unacceptable insofar as they compromise the safety and professional wellbeing of our staff. These behaviours include, but are not limited to:

- shouting or swearing, either in person or on the telephone
- physical or verbal intimidation
- aggressive hand gestures
- writing rude, defamatory, aggressive or abusive comments to/about a staff member (emails/social media)
- racist or sexist comments
- homophobic or transphobic
- damage or violation of possessions/property.

When a parent behaves in such unacceptable ways, the Principal or a senior staff member will seek to resolve the situation and repair relationships through discussion and/or mediation.

Where a parent's behaviour is deemed likely to cause ongoing harm, distress or danger to the staff member and others, we may exercise our legal right to impose a temporary or permanent ban from the parent entering the school premises. In an extreme act of violence that causes physical harm to the staff member and his/her property, the matter may be reported to the police for investigation.

### **Conclusion**

At St Patrick's College Ballarat, we hold the care, safety and wellbeing of children and young people as a central and fundamental responsibility of our school. We aim to create a child-safe and child-friendly environment where children are free to enjoy life to the full without any concern for their safety.

Our commitment is drawn from and inherent in the teaching and mission of Jesus Christ, with love, justice and the sanctity of each human person at the heart of the gospel (CECV Commitment Statement to Child Safety).

### Status of Policy

This policy has been downloaded from CompliSpace, is endorsed by EREA-VSL and is reviewed annually.

<b>Policy owner</b>	St Patrick's College - Ballarat
<b>Approving authority</b>	Principal
<b>Approval date</b>	June 2024
<b>Risk rating</b>	<b>HIGH</b>
<b>Date of next review</b>	June 2026
<b>Publication details</b>	School website

POLICY DATABASE INFORMATION	
<b>Assigned TERA Board Framework</b>	Child Safety
<b>Related policies</b>	<a href="#">Enrolment Policy</a> <a href="#">Enrolment Terms</a> <a href="#">Student Code of Conduct</a> <a href="#">Student Behaviour Management Policy</a> <a href="#">Student Attendance Policy</a> <a href="#">Uniform Policy</a>
<b>Superseded documents</b>	<a href="#">Replaces previous policy for MO870</a>

