



Monitoring Student Performance Policy

Context

St Patrick's College is a Catholic day and boarding school for boys in the Edmund Rice tradition, established in 1893. St Patrick's College is committed to providing a caring, supportive, and safe environment where every student has a place, a voice and their story is known. Edmund Rice Education Australia is committed to providing safe and supportive environments where all children and young people entrusted to our care are affirmed in their dignity and worth as a person.

Background

Edmund Rice Education Australia – Victorian Schools Limited (EREA-VSL), as St Patrick's College's governing authority, sets the policy framework for all EREA-VSL schools. These policies have been contextualised for St Patrick's College's particular school environment so that our policies reflect the needs of our students*.

*Student includes any person enrolled in the College, either as a day pupil or as a boarder.

Source of Obligation

The Victorian Registration Standards (sch 4 cl 3 ETR Regs) (CECV Guidelines ref 3.3) require the College to:

- ensure that there is ongoing assessment, monitoring and recording of each student's performance at the College; and
- ensure each parent of a student enrolled at the College and the student has access to accurate information about the student's performance at the College.

The access to information must include at least two written reports, relating to the student's performance, from the College to the parent in each year of the enrolment of the student.

The Australian Education Act 2013 (Cth) (s 77) and the Australian Education Regulation 2013 (Cth) (reg 59) also mandate that student reports must:

- be provided to the parent/guardian of each student;
- be readily understandable to the parents/guardians;
- be given to each parent/guardian at least twice a year.

For a student who is in any of years 1 to 10:

- give an accurate and objective assessment of the student's progress and achievement, including an assessment of the student's achievement:
 - i. against any available national standards
 - ii. relative to the performance of the student's peer group
 - iii. reported as A, B, C, D or E (or on an equivalent 5 point scale) for each subject studied, clearly defined against specific learning standards.

OR

- contain the information that the Minister determines is equivalent.

Student Reports

Our reports are prepared in accordance with these requirements.

Assessment and Reporting Procedures

Our assessment and reporting policies and procedures are designed to allow monitoring and recording of each student's performance and provide each student and parent/carer with access to accurate information about the student's performance.

Our assessment and reporting policies are reviewed regularly in accordance with our **Assessment and Reporting Policy**.

Documentation

The College maintains documentation that evidences our policies and procedures for assessment and reporting.

This documentation is maintained by the **Director of Teaching and Learning, working through Executive and with Curriculum Committee** and copies of all documents are stored **online in College File Libraries**.

Implementation

St Patrick's College has set up a series of compliance tasks in CompliSpace Assurance, to ensure that key obligations under the Victorian Registration Standards and CECV Guidelines are managed effectively.

Status of Policy

This policy has been downloaded from CompliSpace, is endorsed by EREA-VSL and is reviewed annually.

Policy owner	St Patrick's College - Ballarat
Approving authority	Principal
Approval date	September 2025
Risk rating	HIGH
Date of next review	January 2027
Publication details	School website

POLICY DATABASE INFORMATION	
Assigned TERA Board Framework	Child Safety
Related policies	Child Safety Policy EREA Child Safety Code of Conduct Mandatory Reporting Policy Reportable Conduct Staff Employment (WWCC)