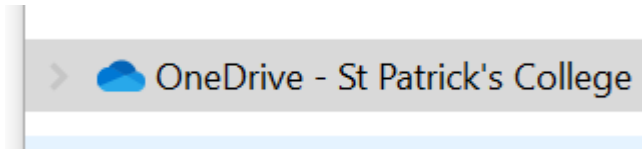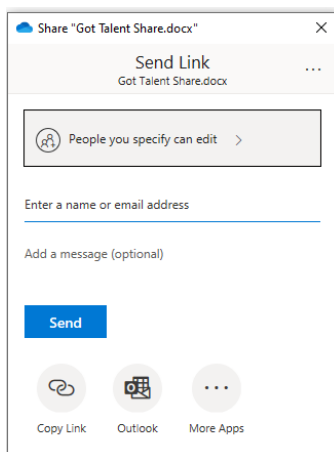# Sharing a File from OneDrive

Save the File to your OneDrive folder:
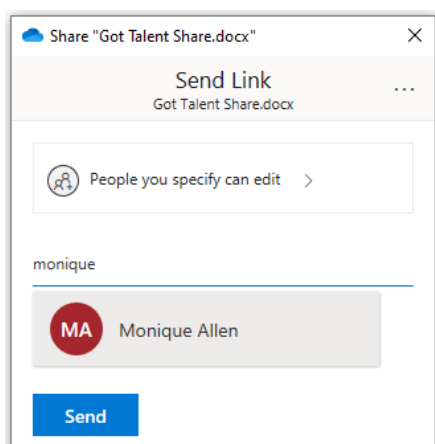

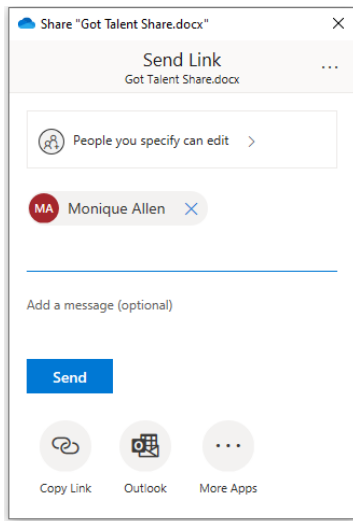Right-click on the file you want to share and click 'Share':
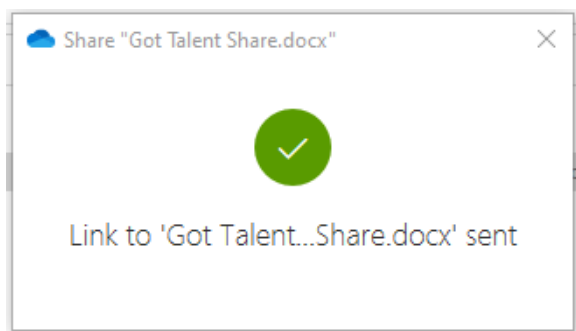

This pop-up will appear:

Type 'Monique' and click on 'Monique Allen':

You can add a message if you choose:

Click on Send and you will get a confirmation box:

You will also get a confirmation Email to say it was shared:

Eliesha Knox shared a folder with you

Weekly Challenge Upload

📁 Sport Share