

**Student Care, Safety and Welfare**

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1	<input type="checkbox"/> <b>Source of Obligation</b>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<p>The Victorian Registration Standards (sch 4 cl 12) (CECV Guidelines ref 4.1) require that the College must ensure that the care, safety and welfare of all students attending the College is in accordance with any applicable State and Commonwealth laws, and that all staff are advised of their obligations under those laws.</p> <p><input type="checkbox"/> The College must also ensure that its policies and procedures for student wellbeing are clear and consistent with diocesan policies.</p> <p><input type="checkbox"/> {VARIABLE SENIOR SECONDARY}</p> <p><input type="checkbox"/> The Victorian Registration Standards (sch 8 cl 3) (CECV Guidelines ref 7.5) require that:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> a senior secondary education provider must have policies and procedures in place that are consistent with any relevant legislation to ensure the care, safety and welfare of students and the provision of opportunities for students with special needs to access courses; and</li> <li><input type="checkbox"/> if two or more senior secondary education providers share the responsibility for providing an accredited senior secondary course or its components to a student, each of those providers must have procedures in place to identify and satisfy the legal duties owed to the student while the student attends, travels between or undertakes an excursion with the providers.</li> </ul> <p><input type="checkbox"/> {END VARIABLE}</p>
2	<input type="checkbox"/> <b>How We Meet this Obligation</b>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<p>St Patrick's College has a range of student welfare and safety policies that are designed to ensure the care, safety and welfare of all students at the College. All staff are advised of their obligations under relevant laws, including child protection and occupational health and safety laws, at induction and then on an ongoing basis at least annually.</p> <p><input type="checkbox"/> In addition to a high-level <b>Student Duty of Care (Summary) Policy</b> which explains the duty of care owed to our students and how staff are required to discharge their duty of care, the College has developed a complete <b>Student Duty of Care Program</b> which addresses specific student care, safety and welfare issues at the College.</p>
3	<input type="checkbox"/> <b>Staff Professional Learning</b>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<p>St Patrick's College has developed a <b>School Wide Professional Learning Plan</b> for all staff which includes student wellbeing, critical incident management, restorative practices and the NSSF.</p>
4	<input type="checkbox"/> <b>Student Care, Safety and Welfare (CECV 4.1)</b>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<p>Our policies on student care, safety and welfare are detailed in our <b>Student Duty of Care Program</b>, <b>Occupational Health and Safety Program</b>, <b>Child Protection Program</b> and <b>Complaints Handling Program</b>.</p> <p>These programs include, but are not limited to the following policies that enable the College to meet our obligations under Standard 4.1:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Disability Discrimination</b></li> <li><input type="checkbox"/> <b>Restraint of Students Policy</b></li> <li><input type="checkbox"/> <b>Bullying Prevention and Intervention</b></li> <li><input type="checkbox"/> <b>Supervision (General)</b></li> <li><input type="checkbox"/> <b>Supervision (Yard Duty)</b></li> <li><input type="checkbox"/> <b>Excursions Policy</b></li> <li><input type="checkbox"/> <b>Accident Management</b></li> <li><input type="checkbox"/> <b>Recording Student Incidents</b></li> <li><input type="checkbox"/> <b>Identifying Student Safety Hazards</b></li> <li><input type="checkbox"/> <b>Medication Administration</b></li> <li><input type="checkbox"/> <b>First Aid and Medical Treatment</b></li> <li><input type="checkbox"/> <b>Individual Health Care Plans (High Risk Students)</b></li> <li><input type="checkbox"/> <b>Medical Records (Students)</b></li> <li><input type="checkbox"/> <b>Critical Incident (Emergency Situations) Response</b></li> <li><input type="checkbox"/> <b>Cyber Safety</b></li> <li><input type="checkbox"/> <b>Information and Communication Technology (ICT)</b></li> <li><input type="checkbox"/> <b>Complaints Handling Policy</b> (published on our website)</li> <li><input type="checkbox"/> <b>Mandatory Reporting Policy</b></li> <li><input type="checkbox"/> <b>Reportable Conduct Policy</b></li> <li><input type="checkbox"/> <b>Failure to Protect</b></li> <li><input type="checkbox"/> <b>The Obligation to Report a Sexual Offence</b></li> <li><input type="checkbox"/> <b>Child Protection Training</b></li> </ul>
5	<input type="checkbox"/> <b>Child Safety</b>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<p>In accordance with the Victorian Child Safe Standards and Ministerial Order No. 870, the College has developed and implemented a complete <b>Child Protection Program</b>. This Program enables the College to effectively manage the risk of child abuse in all College environments, promptly and appropriately respond to all allegations of child abuse, meet our</p>

duty under the Wrongs Act 1958 to take reasonable precautions to prevent the abuse of a child and maintain a zero tolerance approach to child abuse. Refer to **Child Safety Compliance** for more information.

- The College ensures that all mandatory reporters complete the Department of Education and Training Mandatory Reporting eLearning module each year.
- The College:
- makes policies and procedures and other documentation supporting the child safe standards available on the College website
  - must be able to clearly demonstrate that they have embedded a culture of child safety and that the matter is taken very seriously
  - has a **Visitors Register** which is maintained
- ensures that all staff receive frequent professional development to enable them to manage the requirements of this standard.

**Communication**

These policies and procedures are communicated to staff, students, guardians, parents and the College community through:

- the parent portal - Parent Access Module (PAM)
- the St Patrick's College website
  - Staff Handbook
  - Student Handbook
  - announcements in the weekly newsletter.

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**Implementation**

St Patrick's College has set up a series of compliance tasks in **CompliSpace Assurance**, to ensure that key obligations under the Victorian Registration Standards and CECV Guidelines are managed effectively.

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